

PURCHASING AUTHORITY PURCHASE ORDER

STD. 65 (REV. 7/2003)

COMPLETED

CONTRACT REGISTRATION NUMBER	AGENCY ORDER NUMBER PRF 14-1883	AMENDMENT NO.
SUPPLIER: The numbers identified above MUST be shown on Invoice & Packing Slip.	DATE 05/27/2015	PAGE OF PAGE 1 6

H Department of Justice
I DLE/BFS/CA Cyber Crime Center (C4)
P 4949 Broadway, Room F-104
 Sacramento, CA 95820
T Attention: Roni Riley, Analyst
O

B Department of Justice
I DLE/BFS/CA Cyber Crime Center (C4)
L 4949 Broadway, Room F-104
 Sacramento, CA 95820
T Attention: Roni Riley, Analyst
O

AGENCY BILLING CODE 43-735
PURCHASING AUTHORITY NUMBER 9G-0116-DOJ-HQ1
LEVERAGED PROCUREMENT AGREEMENT NO.

TO
 SUPPLIER
 ADDRESS
 Lee's Automotive Repair
 11273 White Rock Road
 Rancho Cordova, CA 95742
 (Type or
 Print
 Legibly)
 Attention: Jordan 916-852-6414

INFORMATION TECHNOLOGY PROJECT IDENTIFICATION NUMBER	
AGENCY OR BUYER INFORMATION	AGENCY TRACKING/REQUISITION NUMBER (Optional) 14-735-0082
AGENCY NAME DOJ	CONTACT NAME Veronica Riley
CONTACT E-MAIL ADDRESS veronica.riley@doj.ca.gov	
CONTACT PHONE NUMBER (916) 227-0420	CONTACT FAX NUMBER

SUPPLIER CONTACT NAME Jordan		SUPPLIER PHONE NUMBER (916) 852-6414		SUPPLIER FAX NUMBER (916) 852-6431		SUPPLIER E-MAIL ADDRESS lee_norman4i3r@yahoo.com	
PAYMENT TERMS NET 45		CERTIFICATION NUMBER		<input type="checkbox"/> Certified Small Business <input checked="" type="checkbox"/> Certified Microbusiness		EXPIRATION DATE 12/31/2017	
REQUIRED DELIVERY DATE		<input checked="" type="checkbox"/> F.O.B. Destination FRT. PPD <input type="checkbox"/> F.O.B. Destination FRT. PPD/ADD Freight not to exceed cost stated on P.O.		<input type="checkbox"/> F.O.B. ORIGIN		CITY OF ORIGIN	
SHIPPING INSTRUCTIONS		<input checked="" type="checkbox"/> F.O.B. Destination FRT. PPD <input type="checkbox"/> F.O.B. Destination FRT. PPD/ADD Freight not to exceed cost stated on P.O.		CITY OF ORIGIN		STATE	
ZIP CODE							

ITEM NUMBER	QUANTITY	UNIT	COMMODITY CODE or PRODUCT CODE or SERVICES ID NUMBER	RECYCLED PRODUCT	PRODUCT OR SERVICES DESCRIPTION	UNIT PRICE	EXTENSION TOTAL
1	2	EA	8276		Battery - Deep Cycle, 12-N	322.21	644.42
2	2	EA	736152		Battery Cable-S	13.92	27.84
3	2	EA	736112		Battery Cable-S	13.92	27.84
	1	EA	8131402		Thread Rod-S	10.84	10.84
5	1	EA	7578		Battery - NAPA Legend-N	130.93	130.93
6	6	EA	267775		8R19.5 BRSTONE R187-N Tires	218.22	1,309.32
7	6	EA	CA		CA Recycle Fee-N	1.75	10.50
8	2	EA	90315-N		Tire Valve Stem Extens-N	58.78	117.56
9	6	EA	VH501		Truck Valve Stem-N	5.96	35.76
10	2	EA	90315-S		Valve Extension-S	24.18	48.36

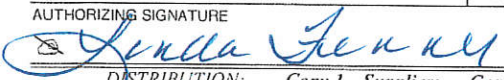

A-1 ☒ General Provisions are incorporated herein by reference to:
☒ Form GSPD - 401 Non-IT Commodities (revision date 6/8/10) OR ☐ Form GSPD - 401IT (revision date _____)
☐ ATTACHED OR ☒ Published at website: www.dgs.ca.gov/pd

TERMS AND CONDITIONS A-2 ☐ This order is issued under a Department of General Services (DGS) Leveraged Procurement Agreement (LPA). Terms and Conditions set forth in that agreement (LPA number referenced in the block titled Leveraged Procurement Agreement No.) are incorporated herein by reference as if set forth in full text.

B ☐ Agency Special Provisions are attached and titled _____

C ☒ Any other attachments, such as specifications, Statement of Work, or Information Technology Model Language Modules, are identified in the product or services description area or on continuation pages.

PROCUREMENT METHOD <input checked="" type="checkbox"/> COMPETITIVE: Solicitation Number (if applicable) Fair and Reasonable		TAXABLE SUBTOTAL		2,296.44	
<input type="checkbox"/> LEVERAGED <input type="checkbox"/> DVBE / SMALL BUSINESS [GC 14838.5(a)] <input type="checkbox"/> NON-COMPETITIVELY BID <input type="checkbox"/> EXEMPT		TAX RATE 8.500%		SALES TAX	
PROGRAM / CATEGORY (Code and Title) 99		FUND TITLE General		VERIFIED NO STATE SURPLUS AVAILABLE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
ITEM 0820-001-0001		CHAPTER 25		STATUTE 2014	
		FISCAL YEAR 14/15		OBJECT OF EXPENDITURE (CODE AND TITLE) 5330/735	

CERTIFICATION AND APPROVAL OF EXECUTIVE OFFICER I HEREBY CERTIFY, on personal knowledge, that this order for purchasing the items specified above is issued in accordance with the procedure prescribed by law governing the purchase of such items for the State of California; and that all such legal requirements have been fully complied with.		UNENCUMBERED REMAINDER AFTER POSTING THIS ORDER TO ALLOTMENT EXPENDITURE LEDGER	
AUTHORIZING NAME (Print or Type) Linda Fenner		TITLE Manager	
AUTHORIZING SIGNATURE 		ADJUSTMENT INCREASING ENCUMBRANCES ADJUSTMENT DECREASING ENCUMBRANCES CERTIFIED CORRECT (SIGNATURE) 	

DISTRIBUTION: Copy 1 - Supplier; Copy 2 - DGS Procurement; Copy 3 - Packing Slip; Copies 4-6 - Agency Procurement File



LEE'S AUTOMOTIVE REPAIR

BAR #: ARD250924

CAL 922673697

11273 WHITE ROCK RD

RANCHO CORDOVA, CA 95742

Phone: 916-852-6414 FAX: 916-852-6431

Invoice No.

60731

Order Date 04/17/15 10:30 am

On Acct

Ref: FIN/CALLED

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ASK ABOUT OUR TIRE SPECIALS !!!!!


 1 04/20/15 01:33pm 3344.54
 CHAD/RONI by phone 916-464-06
DOJ/BFS

11181 SUN CENTER DR

RANCHO CORDOVA CA 95670

Work Phone: 916-464-0600

02 CHEVROLET P-30 WHITE

Mileage In: 9258 out: 9258

Lic: 1128150 V8Cyl 5.7 Eng

Vin: [REDACTED]

Eq: [REDACTED]

Fleet # 90012922

Job01 BATTERY

Labor: 2.00 hrs @ \$108.00/hr = \$216.00

8276	Battery - Deep Cycle,-N	2.0 @	322.21 = \$	644.42
736152	BATTERY CABLE-S	2.0 @	13.92 = \$	27.84
736112	BATTERY CABLE-S	2.0 @	13.92 = \$	27.84
8131402	THREAD ROD-S	1.0 @	10.84 = \$	10.84
				710.94

 REMOVE AND INSTALL NEW HOUSE BATTERY, CUSTOMER ALSO REQUESTS TO ADD A SECONDARY
 BATTERY NEXT TO THE OTHER ONE AS WELL. FABRICATE INSTALL AND CABLES AS NEEDED

Status: Completed Tech: JS Scheduled for: 04/22/15 10:00 am

Job Subtotal: \$926.94

Job02 BATTERY

Labor: 0.50 hrs @ \$108.00/hr = \$54.00

7578	Battery - NAPA Legend-N	1.0 @	130.93 = \$	130.93
				130.93

 REMOVE AND INSTALL NEW ENGINE BATTERY UNDER DRIVER SEAT, CLEAN AND INSTALL PROTECTANT ON
 TERMINALS AND CABLE ENDS

Status: Completed Tech: JS Scheduled for: 04/21/15 08:00 am

Job Subtotal: \$184.93

Job03 TIRES

Labor: 0.25 hrs @ \$108.00/hr = \$27.00

 CHECK ALL TIRES, REMOVE AND INSTALL NEW VALVE STEMS AND ON THE REAR DUELS, INSTALL VALVE
 STEM EXTENDERS ON INSIDE DUELS SO THEY CAN BE ACCESSED EASILY - TIRES ARE 14YRS OLD AND ARE
 UNSERVICEABLE

Status: Completed Tech: JS Scheduled for: 04/20/15 02:30 pm

Job Subtotal: \$27.00

Job04 TIRES (6) MOUNT AND BALANCE

Labor: 1.50 hrs @ \$108.00/hr = \$162.00

267775	8R19.5 BSTONE R187-N	6.0 @	218.22 = \$	1309.32
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Continued on the next page

Phone: 916-852-6414 FAX: 916-852-6431

60731

Ref: FIN/CALLED

ASK ABOUT OUR TIRE SPECIALS !!!!

CA	CA RECYCLE FEE-N	6.0 @	1.75 = \$	10.50
90315	Tire Valve Stem Extens-N	2.0 @	58.78 = \$	117.56
VH501	TRUCK VALVE STEM-N	6.0 @	5.96 = \$	35.76
90315	VALVE EXTENTION-S	2.0 @	24.18 = \$	48.36
				1521.50

MOUNT AND BALANCE SIX NEW TIRES.

Status: Completed Tech: JS Scheduled for: 04/21/15 10:00 am

Job Subtotal: \$1,683.50

Labor: 0.50 hrs @ \$108.00/hr = \$54.00

21060	OIL FILTER-N	1.0 @	7.95 = \$	7.95
5/30	ENGINE OIL-N (List 3.95)	8.0 @	3.95 = \$	31.60
3122	WIPER BLADES-N	2.0 @	11.99 = \$	23.98
				63.53

CHANGE ENGINE OIL AND FILTER. CHECK ALL FLUID LEVELS. SAFETY CHECK VEHICLE. INSPECT BRAKES AND ROTATE TIRES. REPLACE WIPER BLADES AND CHECK ALL EXTERIOR LIGHTS.

Status: Completed Tech: BB Scheduled for: 04/21/15 01:00 pm

Job Subtotal: \$117.53

Labor: 1.69 hrs @ \$108.00/hr = \$183.00

134A	CAN 134 A FREON-N	3.0 @	24.95 = \$	74.85	74.85
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EVAC. AND RECHARGE SYSTEM. TEST OPERATION AND FOR LEAKS. NO LEAKS DETECTED AT THIS TIME -
ALL SYSTEMS OK

Status: Completed Tech: JB Scheduled for: 04/21/15 02:00 pm

Job Subtotal: \$257.85

Labor: 0.00 hrs@ \$108.00/hr = \$0.00

RECONNECT AT THE MONITOR AT THE DASH

Status: Completed Tech: JS

Job Subtotal: \$0.00

Labor: 1.00 hrs@ \$108.00/hr = \$108.00

Continued on the next page

LEE'S AUTOMOTIVE REPAIR

BAR #: ARD250924

CAL 922673697

11273 WHITE ROCK RD

RANCHO CORDOVA, CA 95742

Phone: 916-852-6414 FAX: 916-852-6431

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ASK ABOUT OUR TIRE SPECIALS !!!!

Job08 GENERATOR

7398	Oil Filter (Gold), Spin--N	1.0 @	20.44 = \$	20.44	
9087	Air Filter (Gold), Air F-N	1.0 @	17.84 = \$	17.84	
550022792	10/30 OIL-N	1.0 @	11.57 = \$	11.57	49.85

SERVICE GENERATOR AS NEEDED

Status: Completed Tech: JS

Job Subtotal: \$157.85

Job09 AUTH# 24041515-01

Labor: 0.00 hrs @ \$108.00/hr = \$0.00

Status: Completed Tech: PO

Job Subtotal: \$0.00

Job10 PO# 14-735-0082

Labor: 0.00 hrs @ \$108.00/hr = \$0.00

Status: Completed Tech: PO

Job Subtotal: \$0.00

Recommendations: VERONICA- 227-0420
SECONDARY CONTACT BRIAN KIVETT- 227-3114

Tire Pressure: LF[] RF[] LR[] RR[]

I acknowledge notice &

oral approval of an

increase in the

original estimated price.

SIGNATURE

Warranty on parts and labor is 1 year or 12000 mileage whichever comes first unless otherwise specified on repair order detail. Warranty work has to be performed in our shop & cannot exceed the original cost of repair. Exclusions are general wear items (tires, fluids and filters, brake pads and rotors), and trim pieces. Customer supplied parts do not receive any warranty, nor do used parts other than a possible warranty on the part (not labor) directly from the vendor.

Continued on the next page

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ASK ABOUT OUR TIRE SPECIALS !!!!!

Payments to LEE'S AUTOMOTIVE REPAIR**Cost Summary**

1 04/23/15 3344.64 On Acct

Labor	804.00
Parts	2551.60
Haz Waste	49.00
Discount	255.16
Subtotal	3149.44
Tax	195.20
Total	\$3344.64

Thank you for choosing LEE'S AUTOMOTIVE REPAIR

APPROVED FOR PAYMENT

BY

FY14/15

735/5330

5/6/15

APPROVEDDepartment of General Services
Office of Fleet Administration

MAY 04 2015

Inspector of Automotive Equipment

I hereby authorize the above repair work to be done with the necessary material and hereby grant you and/or your employees permission to operate the car, truck or vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanics lien is hereby acknowledged on above car, truck or vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, accident or any other use beyond your control.

(Signature) _____

PURCHASING AUTHORITY PURCHASE ORDER

STD. 65 (REV. 7/2003)

SUPPLIER INSTRUCTIONS

1. **INVOICES:** Unless otherwise specified, original invoices shall be sent to the "Bill To" address on the face of this document. Invoices shall be submitted in triplicate and shall include:

- Contract registration number *(if applicable)*,
- Agency order number,
- Item number,
- Services or Product ID number,
- Unit price,
- Extended item price, and
- Invoice total amount.

State sales tax, installation cost, shipping/freight costs, and/or other non-taxable costs shall be itemized separately and added to each invoice as applicable.

2. **REQUIRED PAYMENT DATE:** Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et seq. Unless expressly exempted by statute, the Act requires state agencies to pay properly submitted, undisputed invoices not more than 45 days after (a) the date of acceptance of goods or performance of services; or (b) receipt of an undisputed invoice — whichever is later.
3. **SHIPPING INSTRUCTIONS:** When the Purchase Order or contract allows prepaid/add transportation charges, submit original receipted expense bills if freight charges are over \$50.00. All shipments shall be F.O.B. Destination Freight Prepaid unless otherwise specified. All orders **MUST** include a copy of the packing slip inside the carton **AND** a copy securely attached to the **OUTSIDE** of the shipping carton.

OFA6 (6/2014) **EQUIPMENT INSPECTION REPORT**

TO: Veronica (Roni) Riley

DEPARTMENT DOJ		AGENCY CODE 43000		INSPECTOR NUMBER 24	LICENSE NUMBER E 1128150
LOCATION		NO. OF CYL 8	YEAR 2002 MAKE CHEV	DATE 5/6/2015	DGS EQUIPMENT NUMBER 90012922
INSPECTION A Complete		INSPECTION B Mechanical	STATUS Repair	EQUIPMENT TYPE HD-MOTOR	ODOMETER OR HOURMETER 9258
			AMOUNT APPROVED \$ 3,344.80	SAVINGS \$ 255.16	DISPOSITION

LEGEND: ☒ SATISFACTORY/COMMENTS ☒ INSTRUCTIONS/COMMENTS ☐ REPAIR ACCOMPLISHED

INVOICE NO. 60731

DATE 5/6/2015

VENDOR LEE'S AUTO 916-852-6414

CITY RANCHO CORDOVA

1	VIN No.	x	2002 CHEV P30
2	Form 271		
3	Oil-Lube		L-O-F
4	Preventive Maintenance	•	6K SERVICE
5	Safety	•	INSPECTION
6	Electrical	•	REPLACED TWO BATTERIES, REPAIR BACK UP CAM
7	Tires-Wheels	•	REPLACED SIX TIRES
8	Body-Fenders		
9	Engine		
10	Drive Train		
11	Cooling		
12	Exhaust		
13	Brakes		
14	Steering		
15	Suspension		
16	Heater-A/C	•	RECHARGE A/C
17	Emissions	•	SMOG INSPECTION
18	Other		
19	Other		
20	Other		
21	Other		
22	Other		
23	Other		
24	Other		24041515-01
25	Other		
26	Other		

Survey Recommended

INSPECTOR OF AUTOMOTIVE EQUIPMENT

SIGNATURE CHAD SPIVEY

INSTRUCTION TO VENDOR: ESTIMATED COST _____ OBTAIN APPROVAL _____

PHONE NO. _____

